

Bicester Health Centre Patient Participation Group
F2F Meeting Minutes
Wednesday 23 May 2018 15.00 – 17.00
 Bicester Health Centre, Coker Close, Bicester OX 26 6AT
Approved on Wednesday 11 July 2018

Present

BHC Staff: Dr. Jonathan Holt **JH, NS**
 F2F Group members
EE* Apologies Received: **ES, JB**
GH*
MM Chair
PP minute taker
ET*
EW

The Minutes of the meeting held on 21 March 2018 were approved.

ITEMS ARISING FROM THE PREVIOUS MINUTES

Action & Notes

<p>JOINT PPG ACTIVITIES: A Meeting took place at Bicester Health Centre attended by the 3 PPG Chairs, plus one other member from Alchester, two others from Montgomery House, and 3 from BHC. No minutes will be produced. Meetings to be arranged quarterly</p>	
<p>CARERS' WEEK: Monday 11th to Friday 15th June NS There has been no commitment yet from the organisations as to when they will be attending during the week. More Carers Packs have been ordered. Wallet sized "Are you a Carer" cards to be printed. More slots have been filled in on the Timetable for the week.</p>	
<p>NELF Healthwatch has a copy of BHC poster 'Transport to GP & Hospital' Chris Wardley wanted to know what patients can do to help the NHS. F2F action to send CW the "Help Your GP to Help You", also to send Bicester NHS Run 70th anniversary plan.</p>	<p>PP sent to JAHowe as requested.</p>
<p>WELCOME BOXES: They are on the Patient Services website, not the BHC's, therefore this will change when new contract starts later this year.</p>	<p>NS to investigate.</p>

AGENDA ITEMS

<p>NAPP We are now members, though the PPG needs to activate the membership.</p> <p>TAI CHI The taster sessions have been deemed a success, with the majority of patients interested in carrying on. JH said the aspiration is to run sessions for 1 hour between 2-4 p.m. on Tuesdays, in the autumn, outside, once the door has been fitted. The BHC building is leased from a property partnership, but no problem with installing the door is anticipated.</p> <p>Funding has been sought by the practice through Healthy Towns, without success. JH suggested the PPG F2F group contact Millstream PPG in Benson as they may have useful experience. JH also suggested that the PPG may be able to find grants from Bicester Village or local construction/door companies who may do it if we place a plaque etc. As this activity is outside NHS core services, the NHS would not fund it.</p> <p>"Would you like to join the PPG" JH will use the amended letter, replacing PP with 'quote from a member' and clinicians will hand it to a few people in the hopes of enlisting 4-5 more members.</p>	<p>PP to read documentation & contact NAPP if needed</p> <p>PP thinks that OCVA may be able to provide source of funding for social enterprises. Other sources of funding to be sought.</p>
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Circulation to BHC practice staff present, to all 18 F2F Members online (& a hard copy to those marked *, delivered by JB) and to Chair of NELF

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<p>Leaflets in BHC: JH suggested that we produce a Carers leaflet of our own in the PPG leaflet series. Having such information for Carers in the waiting rooms would allow them to be picked up casually by interested passers-by, rather than given out by GPs as now. NS said she would look into getting on to mailing lists where the surgery automatically receives new versions of printed goods, e.g. Care Matters or Community Links when they are updated.</p>	
<p>ANY OTHER BUSINESS Placement of Leaflets Wall displays for “other” information, table top holders for PPG leaflets. Healthwatch Website PPG happy for leaflets to be shared with Healthwatch to put online. Social Prescribing – PP to investigate position in Cherwell. Whitelands Leisure Centre Have a free Falls Prevention Exercise class Tuesday 1:00 – 2:30.</p>	<p>PP sent PDFs of Transport poster</p>
<p>DATES OF THE NEXT MEETING Wednesday 11 July 2018 3.00 – 5.00 pm at Bicester Health Centre</p>	

The meeting closed at 5.00 pm.